We would like to inform you that following the recent natural disasters that occurred in Sierra Leone, Mexico and the countries hit by Hurricanes Irma, Jose and Maria, and as decided in the past with similar events that could affect a large number of retirees and beneficiaries, the Fund has decided to grant a one-time Special Emergency Fund payment to those affected to help offset some of the hardship faced as a direct consequence of these disasters.

The attached communications are being distributed as follows:
- they have been posted on the Fund's website for wide reach (on the Home page and the Emergency Fund page),
- they have been emailed to those residing in the countries concerned and for whom the Fund has a verified email address in its records, and
- they are being mailed out by postal mail or pouch to those residing in the countries affected.

We hope this Special EF Payment will help alleviate some of the hardship suffered by those directly impacted by one of these natural disasters.

With best regards,
Christine
Dear Retiree/Beneficiary,

Subject: HURRICANES IRMA, JOSE and MARIA - September 2017: Special Emergency Fund assistance

The thoughts and prayers of the Pension Fund staff go out to all of those affected by the recent Hurricanes IRMA, JOSE and/or MARIA and the devastation that is left in their aftermath. The pictures and reports in the press leave us with the deepest of concern and empathy for all our friends and former colleagues who may have been personally impacted as a result of these hurricanes.

While we hope this has not affected any of our colleagues, former colleagues or UNJSPF beneficiaries, this is just a brief note to recall to you that the Fund has specific provisions in its Emergency Fund that could allow it to provide limited financial assistance to those retirees and other beneficiaries in receipt of periodic benefits from the UNJSPF who may have been affected by the natural disaster.

Given the circumstances, and as decided with similar events in the past that could affect a large number of retirees and beneficiaries, the Fund has decided to facilitate the processing and payment to those affected by Hurricanes Irma, Jose and/or Maria for a one-time fixed payment to help offset some of the hardship faced as a direct consequence of the disaster.

Considering the circumstances, the Fund is requesting the signed, duly completed and dated, attestation form which is attached for those that suffered hardship as a direct result of Hurricanes Irma, Jose and/or Maria and would like to be considered for this one-time fixed payment from the Emergency Fund. This will streamline the processing and ensure prompt payment from the Emergency Fund.

This one-time fixed payment of USD500.00, determined in respect to the particular circumstances described herein, should not preclude you from submitting an additional request for assistance, should your expenses attribute directly to this hurricane be in excess of the one-time fixed payment. Such additional claims would be addressed under the Emergency Fund’s normal administrative guidelines and arrangements, as published in the Emergency Fund booklet available on the Fund’s website at the following link: https://www.unjspf.org/documents/emergency-fund/. In such cases, the normal guidelines would prevail and the claim would be reviewed on a case-by-case basis, to determine if the additional hardship is proven and, if so, to decide on the payment amount.

Any claims should be sent to the dedicated email inbox emergencyfund@unjspf.org. The indication “Hurricanes Irma, Jose and Maria - September 2017” as well as your full name and Unique ID (UID) or Retirement number, should be included in the subject line of the email, so that the Fund can earmark the claim for priority processing. Although it is suggested that you submit your claim via email to begin the process, the Fund must also receive the Emergency Fund application form (attached) duly completed, dated and signed, in original format, before payment can be authorized. The Fund’s address details are provided in the letter head or on the Fund’s website www.unjspf.org, under the Contact Us tab.

Once the Fund receives the original application form and an Emergency Fund payment was approved, it will be made to the account currently on record with the Fund, where the UNJSPF makes its periodic payment on your behalf.

In the meantime, all of us the from the Fund hope that you and your family are staying well, despite the difficult circumstances.

Sincerely,

Maria Clarissa O'Donneli
Chief of Operations
Dear UNJSPF,

Subject: Special UNJSPF Emergency Fund assistance due to Hurricanes IRMA, JOSE and/or MARIA - September 2017

With respect to the devastation caused by Hurricanes IRMA, JOSE and/or MARI A when they hit various islands in the Caribbean in September 2017 and the Fund’s decision to assist in defraying some of the related costs of damages, I hereby submit my application for a one-time special payment from the Emergency Fund. In connection with this claim, I confirm the following:

Full name (print): ____________________________
UNJSPF Unique ID (UID) number
(nine-digit number):
and/or
Retirement number
(five-digit alpha numeric number): ____________________________

Official Mailing Address:

- ____________________________ (Street)
- ____________________________ (Apt. #)
- ____________________________ (City)
- ____________________________ (Post or Zip code)
- ____________________________ (Country)
- ____________________________ (Email address - optional)
- ____________________________ (Telephone number - optional)

I also confirm that I maintained the above provided residential address in the country affected by the hurricane that occurred in September 2017 and further attest that I incurred property damage and/or other hardships directly as a result of hurricanes IRMA, JOSE and/or MARI A. Following is a brief description of the damages and/or hardship I suffered directly as a result of this natural disaster:

________________________________________________________________________

________________________________________________________________________

Signature (in blue ink): __________________________________________

Date of signature: __________

Please note:
This form must be duly completed, dated, signed and returned in original form to the Fund at one of the two addresses provided above. Although it is suggested that you return an advance copy of this form via email to emergencyfund@unjspf.org, the Fund must also receive this form in its original form before payment can be authorized (i.e. no copies, email or faxes will be accepted to make payment).
The payment will be made to the account currently on record with the Fund, where the UNJSPF makes its periodic pension payments on your behalf.
Dear Retiree/Beneficiary,

Subject: EARTHQUAKE MEXICO, September 2017: Special Emergency Fund assistance

The thoughts and prayers of the Pension Fund staff go out to all of those affected by the recent earthquake in Mexico on 8th and 19th September 2017 and the devastation that is left in its aftermath. The pictures and reports in the press leave us with the deepest of concern and empathy for all our friends and former colleagues who may have been personally impacted as a result of these earthquakes.

While we hope this has not affected any of our colleagues, former colleagues or UNJSPF beneficiaries, this is just a brief note to recall to you that the Fund has specific provisions in its Emergency Fund that could allow it to provide limited financial assistance to those retirees and other beneficiaries in receipt of periodic benefits from the UNJSPF who may have been affected by the natural disaster.

Given the circumstances, and as decided with similar events in the past that could affect a large number of retirees and beneficiaries, the Fund has decided to facilitate the processing and payment to those affected by these earthquakes for a one-time fixed payment to help offset some of the hardship faced as a direct consequence of the disaster.

Considering the circumstances, the Fund is requesting the signed, duly completed and dated, attestation form which is attached for those that suffered hardship as a direct result of the earthquakes and would like to be considered for this one-time fixed payment from the Emergency Fund. This will streamline the processing and ensure prompt payment from the Emergency Fund.

This one-time fixed payment of USD500.00, determined in respect to the particular circumstances described herein, should not preclude you from submitting an additional request for assistance, should your expenses attribute directly to these earthquakes be in excess of the one-time fixed payment. Such additional claims would be addressed under the Emergency Fund’s normal administrative guidelines and arrangements, as published in the Emergency Fund booklet available on the Fund’s website at the following link: https://www.unjspf.org/documents/emergency-fund/. In such cases, the normal guidelines would prevail and the claim would be reviewed on a case-by-case basis, to determine if the additional hardship is proven and, if so, to decide on the payment amount.

Any claims should be sent to the dedicated email inbox emergencyfund@unjspf.org. The indication “Earthquakes Mexico, September 2017” as well as your full name and Unique ID (UID) or Retirement number, should be included in the subject line of the email, so that the Fund can earmark the claim for priority processing. Although it is suggested that you submit your claim via email to begin the process, the Fund must also receive the Emergency Fund application form (attached) duly completed, dated and signed, in original format, before payment can be authorized. The Fund’s address details are provided in the letter head or on the Fund’s website www.unjspf.org, under the Contact Us tab.

Once the Fund receives the original application form and an Emergency Fund payment was approved, it will be made to the account currently on record with the Fund, where the UNJSPF makes its periodic payment on your behalf.

In the meantime, all of us the from the Fund hope that you and your family are staying well, despite the difficult circumstances.

Sincerely,

Maria Clarissa O’Donnell
Chief of Operations
Dear UNJSPF,

Subject: Special UNJSPF Emergency Fund assistance due to Earthquakes in MEXICO – 08 and 19 September 2017

With respect to the devastation caused by two earthquakes when they hit Mexico on 08 and 19 September 2017 and the Fund’s decision to assist in defraying some of the related costs of damages, I hereby submit my application for a one-time special payment from the Emergency Fund. In connection with this claim, I confirm the following:

Full name (print):

UNJSPF Unique ID (UID) number
(nine-digit number):

and/or

Retirement number
(five-digit alpha numeric number):

Official Mailing Address:

1. ____________________________ (Street)
2. ____________________________ (Apt. #)
3. ____________________________ (City)
4. ____________________________ (Post or Zip code)
5. ____________________________ (Country)

6. ____________________________ (Email address - optional)
7. ____________________________ (Telephone number – optional)

I also confirm that I maintained the above provided residential address in Mexico when the earthquakes occurred in September 2017 and further attest that I incurred property damage and/or other hardships directly as a result of the earthquakes. Following is a brief description of the damages and/or hardship I suffered directly as a result of this natural disaster:

____________________________________________________________________________________

____________________________________________________________________________________

Signature (in blue ink): ____________________________

Date of signature: ____________________________

Please note:
This form must be duly completed, dated, signed and returned in original form to the Fund at one of the two addresses provided above. Although it is suggested that you return an advance copy of this form via email to emergencyfund@unjspf.org, the Fund must also receive this form in its original form before payment can be authorized (i.e. no copies, email or faxes will be accepted to make payment). The payment will be made to the account currently on record with the Fund, where the UNJSPF makes its periodic pension payments on your behalf.
Dear Retiree/Beneficiary,

Subject: MUDSLIDE SIERRA LEONE, August 2017: Special Emergency Fund assistance

20 October 2017

The thoughts and prayers of the Pension Fund staff go out to all of those affected by the mudslide in Sierra Leone on 14 August 2017 and the devastation that is left in its aftermath. The pictures and reports in the press leave us with the deepest of concern and empathy for all our friends and former colleagues who may have been personally impacted as a result of this mudslide.

While we hope this has not affected any of our colleagues, former colleagues or UNJSPF beneficiaries, this is just a brief note to recall to you that the Fund has specific provisions in its Emergency Fund that could allow it to provide limited financial assistance to those retirees and other beneficiaries in receipt of periodic benefits from the UNJSPF who may have been affected by the natural disaster.

Given the circumstances, and as decided with similar events in the past that could affect a large number of retirees and beneficiaries, the Fund has decided to facilitate the processing and payment to those affected by this mudslide for a one-time fixed payment to help offset some of the hardship faced as a direct consequence of the disaster.

Considering the circumstances, the Fund is requesting the signed, duly completed and dated, attestation form which is attached for those that suffered hardship as a direct result of the mudslide and would like to be considered for this one-time fixed payment from the Emergency Fund. This will streamline the processing and ensure prompt payment from the Emergency Fund.

This one-time fixed payment of USD500.00, determined in respect to the particular circumstances described herein, should not preclude you from submitting an additional request for assistance, should your expenses attribute directly to this mudslide be in excess of the one-time fixed payment. Such additional claims would be addressed under the Emergency Fund’s normal administrative guidelines and arrangements, as published in the Emergency Fund booklet available on the Fund’s website at the following link: https://www.unjspf.org/documents/emergency-fund/. In such cases, the normal guidelines would prevail and the claim would be reviewed on a case-by-case basis, to determine if the additional hardship is proven and, if so, to decide on the payment amount.

Any claims should be sent to the dedicated email inbox emergencyfund@unjspf.org. The indication “Mudslide Sierra Leone, August 2017” as well as your full name and Unique ID (UID) or Retirement number, should be included in the subject line of the email, so that the Fund can earmark the claim for priority processing. Although it is suggested that you submit your claim via email to begin the process, the Fund must also receive the Emergency Fund application form (attached) duly completed, dated and signed, in original format, before payment can be authorized. The Fund’s address details are provided in the letter head or on the Fund’s website www.unjspf.org, under the Contact Us tab.

Once the Fund receives the original application form and an Emergency Fund payment was approved, it will be made to the account currently on record with the Fund, where the UNJSPF makes its periodic payment on your behalf.

In the meantime, all of us the from the Fund hope that you and your family are staying well, despite the difficult circumstances.

Sincerely,

Maria Clarissa O'Donnell
Chief of Operations
Dear UNJSPF,

Subject: Special UNJSPF Emergency Fund assistance due to Mudslide in SIERRA LEONE – August 2017

With respect to the devastation caused by the mudslide when it hit Sierra Leone on 14 August 2017 and the Fund's decision to assist in defraying some of the related costs of damages, I hereby submit my application for a one-time special payment from the Emergency Fund. In connection with this claim, I confirm the following:

Full name (print): ____________________________________________________________

UNJSPF Unique ID (UID) number
(nine-digit number): _______________________________________________________

and/or

Retirement number
(five-digit alpha numeric number): __________________________________________

Official Mailing Address:

- __________________________________________ (Street)
- __________________________________________ (Apt. #)
- __________________________________________ (City)
- __________________________________________ (Post or Zip code)
- __________________________________________ (Country)

- __________________________________________ (Email address - optional)
- __________________________________________ (Telephone number – optional)

I also confirm that I maintained the above provided residential address in Sierra Leone when the mudslide occurred in August 2017 and further attest that I incurred property damage and/or other hardships directly as a result of the mudslide. Following is a brief description of the damages and/or hardship I suffered directly as a result of this natural disaster:

__________________________________________________________________________

Signature (in blue ink): _____________________________________________________

Date of signature: ___________________________________________________________

Please note: This form must be duly completed, dated, signed and returned in original form to the Fund at one of the two addresses provided above. Although it is suggested that you return an advance copy of this form via email to emergencyfund@unjspf.org, the Fund must also receive this form in its original form before payment can be authorized (i.e. no copies, email or faxes will be accepted to make payment). The payment will be made to the account currently on record with the Fund, where the UNJSPF makes its periodic pension payments on your behalf.